

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: HUMAN SERVICES - OFFICE FOR THE AGING

DATE: OCTOBER 28, 2010

COMMITTEE MEMBERS PRESENT:	OTHERS PRESENT:
SUPERVISORS STRAINER	CHRISTIE SABO, DIRECTOR, OFFICE FOR THE AGING
GIRARD	PAUL DUSEK, COUNTY ATTORNEY/ADMINISTRATOR
STEC	JOAN SADY, CLERK OF THE BOARD
SOKOL	KEVIN GERAGHTY, BUDGET OFFICER
TAYLOR	SUPERVISORS LOEB
BENTLEY	MCDEVITT
	DON LEHMAN, THE POST STAR
COMMITTEE MEMBER ABSENT:	THOM RANDALL, THE ADIRONDACK JOURNAL
SUPERVISOR VANNESS	AMANDA ALLEN, SR. LEGISLATIVE OFFICE SPECIALIST

Mr. Strainer called the meeting of the Human Services Committee to order at 10:52 a.m.

Motion was made by Mr. Sokol, seconded by Mr. Girard and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Mr. Strainer began by reading aloud a letter received from Frank Lemery, Town of Queensbury resident, advising of his positive experience with Denise DiResta, Director of Veterans' Services, and commending her for the efforts made to assist him in obtaining Veterans' benefits. A copy of the letter is on file with the minutes, as well as a copy of the letter returned by Paul Dusek, County Attorney/Administrator, thanking Mr. Lemery for taking the time to acknowledge Ms. DiResta and noting his intentions to share the letter with the Committee.

Privilege of the floor was then extended to Christie Sabo, Director of the Office for the Aging, who distributed copies of the agenda to the Committee members; *a copy of the agenda is also on file with the minutes.*

Commencing the agenda review with Item IIIa, Ms. Sabo presented a request to fill the vacant position of Meal Site Cook #8, base salary of \$17,472 (30 hours per week), due to retirement. She advised the position was for the Chestertown Mealsite where two workers were required and noted that funding for the position was included in the existing budget. Mr. Strainer questioned whether the base salary was the same amount paid to the retiring employee and Ms. Sabo responded there would actually be a small savings as the prior employee had received longevity pay. Mr. Strainer then asked if any State or Federal reimbursements were received in association with this position and Ms. Sabo replied 25% reimbursement was received.

Motion was made by Mr. Sokol, seconded by Mr. Stec and carried unanimously to approve the request to fill the vacant position of Mealsite Cook #8, base salary \$17,472, and refer same to the Personnel Committee. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

Ms. Sabo announced that Agenda Item IIIb consisted of a request for a new contract with William Lane Associates, LLC for Health Insurance Information Counseling and Assistance Programs (HIICAP) for a total amount not to exceed \$7,206 for the term commencing June 1, 2010 and terminating May 31, 2011. She noted that grant funding would be used to support the costs of the contract.

Motion was made by Mr. Bentley, seconded by Mr. Stec and carried unanimously to approve the aforementioned

request and the necessary resolution was authorized for the November 19th Board meeting. *A copy of the request is on file with the minutes.*

Continuing to Agenda Item IIIc, Ms. Sabo presented a request for a new contract with the Greater Glens Falls Senior Citizens Center, Inc. for an amount not to exceed \$2,000 for HIICAP programs for the term commencing June 1, 2010 and terminating May 31, 2011. She noted that, once again, grant funds would be used to cover the contract costs.

Motion was made by Mr. Taylor, seconded by Mr. Sokol and carried unanimously to approve the request as outlined above and the necessary resolution was approved for the November 19th Board meeting. *A copy of the request is on file with the minutes.*

Ms. Sabo said Agenda Item IIId pertained to a request to extend the existing contract with Cedars I, LP for lease of the mealsite space. She explained the extension would include provisions to increase the contract amount, commensurate with surrounding mealsites. In addition, Ms. Sabo advised the contract term would be altered to cover a five-year, two-month term in order to make it match Cedars' standard contract terms; therefore, she added, the term would commence on October 28, 2010 and terminate on December 31, 2015.

Mr. Strainer noted there had been some issues regarding the amount charged by Cedars I, LP for facilities costs which could adversely effect the contract terms and renewal. Ms. Sabo responded there had initially been some questions about increased facilities expenses but advised they had been able to negotiate them to a reasonable amount.

Motion was made by Mr. Stec, seconded by Mr. Sokol and carried unanimously to approve the request to extend the existing contract with Cedars I, LP for the term commencing October 28, 2010 and terminating December 31, 2015 and the necessary resolution was authorized for the November 19th Board meeting. *A copy of the request is on file with the minutes.*

Agenda Item IIIE, Ms. Sabo advised, included a request for authorization to submit the Office for the Aging Annual Implementation Plan to New York State for 2011-2012 in order to secure grant funding.

Motion was made by Mr. Bentley, seconded by Mr. Stec and carried unanimously to approve the previously mentioned request and the necessary resolution was authorized for the November 19th Board meeting. *A copy of the request is on file with the minutes.*

Concluding the agenda review, Ms. Sabo addressed the listing of Current Business items, which she outlined as follows:

- A) NYConnects Funding - Ms. Sabo said that although there had been some indications the State intended to remove this funding for 2011, it now appeared it would be continued. She said they were anticipating a 25% decrease in funding; however, she noted, this would not adversely affect her Department as these funds were typically used for equipment upgrades which were not necessary each year. Ms. Sabo advised that the amount of funding expected would allow them to retain the services of the Coordinator position and associated programs at their current level, but noted the Coordinator was aware if funding was no longer available the position would be eliminated.
- B) Budget Update - Ms. Sabo advised that 49% of anticipated revenues for 2010 had been received to date not including third quarter revenues which had not yet been claimed. As for budgeted expenses, she said they were currently at 80%.

Mr. Strainer noted that Ms. Sabo had presented a final budget request that was 5% lower than the previous years figures and he thanked her for those efforts. Mr. Sokol thanked her as well, and noted his opinion that Ms. Sabo was doing an exemplary job in her recently acquired position.

As there was no further business to come before the Committee, on motion made by Mr. Stec and seconded by Mr. Girard, Mr. Strainer adjourned the meeting at 10:59 a.m.

Respectfully submitted,
Amanda Allen, Sr. Legislative Office Specialist